

**SUMTER COUNTY BOARD OF COMMISSIONERS**  
**EXECUTIVE SUMMARY**

**SUBJECT:** Award and enter into contract negotiations with URS Corporation (primary contractor) and ZHA, Inc. (secondary contractor) for RFQ 009-0-2011/AT Sumter County Project Management Services (Staff recommends approval).

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**REQUESTED ACTION:** **Award and enter into contract negotiations with URS Corporation (primary contractor) and ZHA, Inc. (secondary contractor)**

☐ Work Session (Report Only)    **DATE OF MEETING:** 6/28/2011  
☒ Regular Meeting                      ☐ Special Meeting

**CONTRACT:**    ☐ N/A                      Vendor/Entity: URS Corp. & ZHA, Inc.  
Effective Date: \_\_\_\_\_                      Termination Date: \_\_\_\_\_  
Managing Division / Dept: Support Services / Facilities Development

**BUDGET IMPACT:** \_\_\_\_\_

☐ Annual                      **FUNDING SOURCE:** \_\_\_\_\_  
☐ Capital                      **EXPENDITURE ACCOUNT:** \_\_\_\_\_  
☐ N/A

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**HISTORY/FACTS/ISSUES:**

RFQ 009-0-2011/AT Sumter County Project Management Services was broadcast on 5-3-2011. Proposals were due on 6-2-2011. Proposals were opened at 10:05am in Room 102 located within The Villages Sumter County Service Center, 7375 Powell Road, Wildwood, FL 34785.

Seven proposals were received as follows:

1. Jones Lang LaSalle - the proposal package was not properly marked
2. Genesis Construction
3. Fetterhoff Company
4. ZHA, Inc.
5. URS Corporation
6. Johnson Laux Construction
7. Anglin Construction Company

The Selection Committee met on 6-9-2011 in Room 102 to discuss score, and short list the seven proposing firms. The Selection Committee agreed to interview the top four scoring firms. Scores are as follows: URS Corporation - 14.74; ZHA, Inc. - 13.74; Fetterhoff Company - 13.3; Johnson Laux Construction - 12.39; Jones Lang LaSalle - 11.0; Anglin Construction Company - 9.9; and Genesis Construction - 7.3.

The Selection Committee met on 6-13-2011 in Room 102 for vendor presentations and final scoring of the top four firms. The Selection Committee agreed to enter into contract negotiations with the top two scoring firms. Scores are as follows: URS Corporation - 14.75; ZHA, Inc. - 13.2; Fetterhoff Company - 12.025; and Johnson Laux Construction 9.1. The highest scoring firm, URS Corporation, would be the primary contractor and the second highest scoring firm, ZHA, Inc., would be the secondary contractor if for some reason URS Corp. could not handle the work load for Sumter County.

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The Selection Committee is recommending to the Sumter County Board of County Commissioners to award and enter into contract negotiations with URS Corporation as the primary contractor and ZHA, Inc. as the secondary contractor.

See the following attached items: proof of publication, bid opening meeting minutes, Selection Meeting minutes and score sheets from 6-9-2011, Selection Meeting minutes and score sheets from 6-13-2011, URS Corporation's proposal, ZHA Inc.'s proposal, and the RFQ bid document.

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